



19<sup>th</sup> June 2026

Dear parents, guardians, carers and families

It is proposed to take the **Year 4** children to **Manchester Museum** on **Tuesday 7<sup>th</sup> July**. We propose to leave school at **8.45am** and return by **3.45/4.00pm**. Please can you ensure your child **wears school uniform, sensible shoes** and a **coat**.

This visit will involve a full day and therefore your child will need a packed lunch. If your child is on free dinners a packed lunch will be provided, otherwise please send a packed lunch for your child on this day. All the children will need a **boxed** drink in a bag, even if school is providing the packed lunch.

We understand that, at present, many of our parents are suffering great hardships and that the cost of living crisis is causing a real concern for many of you. We know that there will be some difficult choices for you to make with regards your child attending this trip and other financial commitments. We would normally charge £18.00 for this trip. However, we would like all our pupils to have this opportunity and therefore we have decided on this occasion, we will subsidise this visit, making it **£9.00** per pupil for the trip which covers cost of the coach fare and the insurance costs. It is necessary to ask for voluntary contributions to ensure that the visit take place. There is no obligation to contribute and no pupil in the group will be omitted from visiting Manchester Museum, but it will be necessary to have substantial contributions in order that this visit takes place. Please complete this form by **Thursday 2<sup>nd</sup> July**.

Yours sincerely

Mrs K A Swales  
Headteacher