



23rd March 2026

Dear parents, guardians, carers and families

It is proposed to take the **Year 1** children to **Abbey House Museum at Kirkstall Abbey** on **Friday 24th April 2026** to bring our learning to life on childhood in the past. The children will also have an educational workshop there.

It is intended that the children will leave school at **9:00am** and will return to school by **3.10pm**. Please make sure your child is in school by **8.30am and no later**.

This visit will involve being out all day and your child will be provided with a Universal Free School packed lunch or you may prefer to send a packed lunch from home.

Please go on to **ParentPay** to give permission, make the payment and to place an order for a packed lunch if required by **Monday 20th April 2026**. **If we do not receive the permission reply, your child will be unable to go.** Your child will need to wear school uniform, sensible shoes, bring a waterproof coat and apply sun cream if the day is a sunny one.

We understand that, at present, many of our parents are suffering great hardships and that the cost of living crisis is causing a real concern for many of you. We know that there will be some difficult choices for you to make with regards your child attending this trip and other financial commitments.

The charge is **£12.00** which covers cost of the coach fare and the insurance costs. However, it is necessary to ask for voluntary contributions for the visit to take place and the contribution of **£6.00** per pupil is required to ensure that the visit takes place. There is no obligation to contribute and no pupil in the group will be omitted from visiting Abbey House Museum but it will be necessary to have substantial contributions in order that this visit takes place. Parents to please go on **Parent Pay** to give permission and make the payment. Without your permission, your child will not be able to go on the visit.

Yours sincerely

Mrs K A Swales
Headteacher