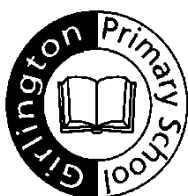


GIRLINGTON PRIMARY SCHOOL

Charging and Remissions Policy

Date Policy Written:	Autumn 2023
Date Policy Ratified:	Autumn 2023
Date Policy to be Reviewed:	Autumn 2024



GIRLINGTON PRIMARY SCHOOL	Reviewed By
Charging and Remissions Policy (Statutory) S2	SBM _____ Administrator _____

This charging policy has been compiled in line with DfE requirements and in accordance with Section 457 of the Education Act, 1996.

Educational Visits or Activities

- Where the school cannot levy charges, and it is not possible to make these additional activities within the resources ordinarily available to the school, the school may request or invite parents to make a contribution towards the cost of the trip which may include specific costs in relation to pupils with special needs. Pupils will not be treated differently according to whether or not their parents have made any contribution in response to the request or invitation. However, where there are not enough voluntary contributions to make the activity possible, then it may be cancelled.

Materials & Textbooks

- Where a pupil or parent wishes to retain items produced as a result of art, craft and design, or design and technology, a charge may be levied for the cost of the materials used. Textbooks are provided free of charge, but in some subjects, additional revision guides are available, for which a charge is made.

Damage/Loss to Property

- A charge will be levied in respect of wilful damage, neglect or loss of school property (including premises, furniture, equipment, books or materials), the charge to be the cost of replacement or repair, or such lower cost as the Headteacher may decide.
- A charge will be levied in respect of wilful damage, neglect or loss of property (including premises, furniture, equipment, books or materials) belonging to a third party, where the cost has been recharged to the school. The charge to be the cost of replacement or repair, or such lower cost as the Headteacher may decide.

Other charges

- The Headteacher, Finance Committee or Governing Body may levy charges for miscellaneous services up to the cost of providing such services e.g. for providing a copy of an Ofsted report.

Remissions Policy

- The Headteacher, Finance Committee or Governing Body may remit in full or part charges in respect of a pupil, if it feels it is reasonable in the circumstances.
- The Headteacher, Finance Committee or Governing Body may decide not to levy charges in respect of a particular activity, if it feels it is reasonable in the circumstances.

Catering

The School has a catering contract. The children pay for their meals at the beginning of the week by ParentPay Credits or debits are carried forward to the following week. Pupils who receive free school meals or Universal Infant Free School meals are entered into the register as soon as they are eligible.

Snack

All children have access to FREE fruit provided by the school. This is additional to the fruit and vegetable scheme operated by the Government

Milk

The provision of milk is free to children in nursery, reception up to the age of 5 and those children on free school meals. There is a charge for all other children.

- However the cost for milk for the paying children in Years 1 - 6 is subsidised by the Rural Payment Agency.

School Uniform

- School uniform can be purchased from designated school supplier. Children on free school meals are eligible for certain items of school uniform for free and are issued vouchers to use at the designated school supplier. (see School Uniform Policy).